



Lindsay Kurtze



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How Much?

\$20 per half hour

\$30 per 45 min

\$40 per hour

I have worked both my accompanist fee for recitals/rehearsals and for Masterclass/Recital space into my rates, so there is no additional charge for this. There are 3 of each and the dates are listed in the Important Dates on my website.

Where?

Your house...I do this on Saturdays

OR

My house..135 Royal Oak Dr N.W.

Just come in the front door and the room to your left is my new studio...you can have a seat in the chairs to the right.

When?

I will be teaching Mondays, Tuesday and Thursday 4 - 10 and Saturday 9-5. (Mondays, like last year will be for make-up lessons – but will not be starting until mid October)

You can book your lessons/Make-up lessons directly on my website.

The Important Dates for the school year are on my website under “Information for Current Students”. There are set holidays on Halloween, Christmas and Easter/Spring break (you can see them on the Important Dates). If you are taking personal holidays at any other time and do NOT want to pay for them I will need to know by the first of lesson of the semester. Otherwise I will do my best to give a make-up lesson for them.

What?

Goals:

We will always set goals for every semester. These goals are ongoing and we will revisit how we progressed at the end of the semester. I will remind you that you will only reach your goals if you practice outside of lesson time. 20 minutes a day will allow you to progress each semester.

It is also highly recommended that each student have a device a Memory stick with them at **each lesson** so they can transfer the recording of their lesson on to it as well as their sheet music/Mp3 of their Music. Students can use this recording to practice with, as well as to revisit some of the ideas learned in lesson, to help solidify the concept.

IF they forgot their Memory Stick they can download their music on my Google Docs page docs.google.com – sign in:

email:kurtzey@live.ca

password: Mus1c@lTh3@tr3 (Musical Theatre spelt funny)

on the left hand side of the page you will see “collections” where the songs are located – just click on the one that you are to learn and download...This is TOTALLY up-to-date and will stay that way as I can transfer to the file right on my computer now!

Policies

PAYMENT:

Payment is to be made at the beginning of the semester by post-dated cheques or PayPal can be used to automatically debit your credit card/bank account each month. An invoice will be sent prior to the semester for review and cancellations to any lessons (i.e. Personal Holidays) should be made immediately when this is received.

For those eligible, a receipt will be issued at the end of the year with all the information that will be required by the government for the new Children's Arts Tax Credit.

COMPLETE CANCELTION OF LESSONS:

One month notice is required to cancel your lessons. You will be charged the full amount for that month whether you choose to take the lessons or not.

LATE ARRIVAL:

If you are late for your lesson, unfortunately I will not be able to make up the time at the end of the lesson, as other students are waiting....

I will make EVERY effort on Saturdays not to be late, however, as circumstances dictate (traffic) I may sometimes find myself running behind. I will make up the time at that lesson (if I/you can) or another lesson down the road.

MISSED LESSONS:

Notice BEFORE the first lesson of the semester:

If, by the first lesson of the semester, you know you will miss a/some lesson(s) we can discuss on an individual basis what will be done regarding payment.

Notice AFTER the first lesson of the month:

BEFORE scheduled lesson time:

If you notify me **24 hours or more in advance** of your scheduled lesson time, a MAKE-UP lesson can be provided.

Every effort will be made to schedule a Make-up lesson time that works for both parties, however, if the end of the school year comes, due diligence has been done and still no time can be found there will NOT be a refund.

If you notify me **less than 24 hours BEFORE** your scheduled lesson time, under normal circumstances (i.e. I forgot to tell you) neither a make-up lesson nor a refund will be provided. However, extenuating circumstance WILL be taken into consideration...as long as it is not abused (i.e. illness, car breaking down, family tragedy etc.) and under these circumstance a make-up lesson WILL be provided

AFTER scheduled lesson time:

If I do not find out until **AFTER** your scheduled lesson time, unfortunately there will be neither a refund nor a make-up lesson. NO EXCEPTIONS.

I have read the above policies and agree to these terms:

X_____
Student

X_____
Parent /